

INVITATION OF BIDS FOR SUPPLY, INSTALLATION AND COMMISSIONING OF NEW LIFT AT REHABILITATION COUNCIL OF INDIA BY REPLACING OLD LIFT ON BUYBACK POLICY.

Rehabilitation Council of India (RCI), New Delhi invites **Online e-Tender** for **SUPPLY, INSTALLATION AND COMMISSIONING OF NEW LIFT BY REPLACING OLD LIFT ON BUYBACK POLICY.**

Tender name	SUPPLY, INSTALLATION AND COMMISSIONING OF NEW LIFT AT REHABILITATION COUNCIL OF INDIA BY REPLACING OLD LIFT ON BUYBACK POLICY
Tender reference no.	5-46(1)/2010-RCI
Tender forms available at websites	www.rehabcouncil.nic.in http://eprocure.gov.in/eprocure/app
Date and time of Issue/ Publishing	24.01.2020 1500 hrs
Document download/sale start date and time	24.01.2020 1500 hrs
Pre-Bid Meeting	30.01.2020 1130 hrs
Submission of Clarification, if any	31.01.2020 1500 hrs
Clarification/corrigendum to be uploaded on the CPP Portal	04.02.2020 1300 hrs
Bid submission start date and time	05.02.2020 1500 hrs
Bid submission end date and time	24.02.2020 1500 hrs
Date & time of openings of Technical bids	25.02.2020 1530 hrs
Date & time of openings of Financial bids	To be communicated later
Validity of Bid	90 days from bid closing date
Earnest Money Deposit (EMD)	Rs.95,000/- (Rupees Ninety five thousand Only)
Place of the opening of the tender	RCI, New Delhi
Place of the opening of the tender	RCI, New Delhi

2. Prospective Bidders interested to participate in the bidding process are required to submit their offer in response to this Tender Document along with a non-refundable tender fee of Rs. 1000/- (Rupees One thousand Only) in the form of Bank Demand Draft drawn on any Nationalized Bank/ Scheduled Commercial Bank in favour of "Rehabilitation Council of India" payable at New Delhi, except those who have been exempted as per directive of Govt. of India (enclose certificate as applicable). The tender processing committee will open the financial bids of only those bidders who stands qualified on the basis of details provided in technical bid.

3. The detailed General Terms and Conditions of the contract, Format of Technical Bid, Format of Financial Bid is mentioned in section II of the tender document.

4. Intending eligible bidders may download Tender Notice from our website www.rehabcouncil.nic.in (for reference only) as well as on CPPP website (for bidding prospective). Scanned copy of bid documents etc. has to be submitted online at <http://eprocure.gov.in/e-procure/app> along with the Technical and Financial bid and scan copy of EMD and Tender fee should be uploaded as per schedule mentioned above.

6. EMD and Tender Fee in original should be submitted in a sealed envelope super scribed with **“SUPPLY, INSTALLATION AND COMMISSIONING OF NEW LIFT AT REHABILITATION COUNCIL OF INDIA BY REPLACING OLD LIFT ON BUYBACK POLICY”**, addressed to Member Secretary, Rehabilitation Council of India, B-22 Qutab Institutional Area, New Delhi and deposited (in original) in the tender box kept at despatch section of RCI on or before 24.02.2020 by 1500 hrs. After submitting the bids and backing out would automatically debar the firm from any further dealing with RCI & the EMD amount would also be forfeited.

7. Rehabilitation Council of India reserves the right to reject any or all of the tenders without assigning any reasons thereof and is not liable to accept the lowest tender.

Member Secretary, RCI

File No. **5-46(1)/2010-RCI**
Rehabilitation Council of India
B-22, Qutab Institutional Area, New Delhi

Sub: INVITATION OF BIDS FOR SUPPLY, INSTALLATION AND COMMISSIONING OF NEW LIFT AT REHABILITATION COUNCIL OF INDIA BY REPLACING OLD LIFT ON BUYBACK POLICY

SECTION I – Instruction to Bidders

Rehabilitation Council of India invites tender for **“SUPPLY, INSTALLATION AND COMMISSIONING OF NEW LIFT AT REHABILITATION COUNCIL OF INDIA BY REPLACING OLD LIFT ON BUYBACK POLICY”** through CPP Portal.

- 1.1. Bidder(s) are advised to study the Bid document carefully. Online bid Submission shall be deemed to have been done after careful study and examination of the bid document with full understanding of its implications. Bid offers prepared in accordance with the procedures enumerated in the bid should be submitted online only through CPPP website: <https://eprocure.gov.in/eprocure/app> not later than the date and time laid down in the Invitation of bis under Clause 1.12. The Bidders are advised to follow the instructions provided in the ‘Instructions to the Bidder for submission of bids online through the Central Public Procurement Portal for e-Procurement at [https://eprocure.gov.in/ e-procure/ app](https://eprocure.gov.in/e-procure/app)’. Bid documents may be scanned with 100 dpi with black and white option, which helps in reducing size of the scanned document.
- 1.2. Manual bids shall not be accepted.
- 1.3. Each tender schedule should be used for quoting one model of the instrument only. If the tenderer is willing to quote for more than one model, separate tender schedule should be obtained for each model and quoted in separate covers following the tender procedures laid down in the tender schedule.
- 1.4. The Bidder/s who have downloaded the tender from the RCI website www.Rehabcouncil.nic.in and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, **shall not tamper/modify the tender form including downloaded Financial Bid template in any manner**. In case if the same is found to be tempered/modified in any manner, **tender will be completely rejected and EMD would be forfeited and bidder(s) is liable to be banned from doing business with RCI**.
- 1.5. Intending bidders are advised to visit CPPP website <https://eprocure.gov.in/eprocure/app> and RCI website www.rehabcouncil.nic.in regularly for any corrigendum/addendum/amendment.
- 1.6. The Hard Copies of the original Financial instruments in respect of **‘Tender fee and Earnest Money Deposit (EMD)** must be delivered to the address as mentioned in the bid on or before the date & time of bid submission as mentioned in critical date sheet. In case of failure, Bidder(s) shall be rejected summarily for non-submission of original payment instrument. The Demand Draft submitted for tender fee shall be non-refundable and for EMD/bid security shall be interest free.

- 1.7. The Bids will be opened as per schedule mentioned in the bid and the schedule of Price-Bid will be intimated to technically qualified bidders with the approval of competent authority.
- 1.8. The bidder shall be required to submit a sum of Rs.95,000/- (Rupees Ninety five thousand Only) as Earnest Money Deposit, in the form of Demand Draft drawn on any Nationalized Bank/ Scheduled Commercial Bank in favour of "Rehabilitation Council of India" payable at New Delhi, except those who have been exempted as per directive of Govt. of India (enclose certificate as applicable). Bids not accompanied with requisite earnest money deposit shall be summarily rejected
- 1.9. The bidder(s) is required to pay non-refundable tender fee of **Rs.1000/- (Rupees One thousand only)** in the form of Bank Demand Draft drawn on any Nationalized Bank/ Scheduled Commercial Bank in favour of "Rehabilitation Council of India" payable at New Delhi, except those who have been exempted as per directive of Govt. of India (enclose certificate as applicable) at the time of bid submission.
- 1.10. **The transfer of Bid and subcontracting is not allowed, in case found, the bid/contract will be rejected/cancelled along with forfeiture of EMD/PBG.**

1.11. **Schedule for Invitation to Bid:**

a. **Name of the Purchaser:**

The Member Secretary, Rehabilitation Council of India,
Ministry of Social Justice and Empowerment,
Department of Empowerment of Persons of Disabilities
B-22, Qutab Institutional Area,
New Delhi-110016

b. **Addressee and Address:**

The Member Secretary, Rehabilitation Council of India,
Ministry of Social Justice and Empowerment,
Department of Empowerment of Persons of Disabilities
B-22, Qutab Institutional Area,
New Delhi-110016

C. Queries should be submitted via E-mail and followed by paper copy by post E-mail: rci-depwd@gov.in

1.12 **Important/Critical Dates:** The following table provides information regarding the important dates of the Bid process for this Bid:

CRITICAL DATE SHEET

Published Date & Time	24.01.2020 1500 hrs
Pre-Bid Meeting	30.01.2020 1130 hrs
Submission of Clarification, in any	31.01.2020 1500 hrs
Clarification/corrigendum to be uploaded on the CPPP Portal	04.02.2020 1300 hrs
Bid submission start Date	05.02.2020 1500 hrs
Bid submission end Date	24.02.2020 1500 hrs
Technical bid opening Date	25.02.2020 1530 hrs
Financial Bid Opening Date	To be communicated later
Validity of Bid	90 days from bid closing date.

Note: The RCI shall not be responsible for delay in online submission of the bid, whatsoever may be the reasons. Also, ensure delivery of the original financial instruments (EMD/Tender Fee/ exemption certificate as per Govt Directions) to the addressee on or before the date & time of bid submission.

1.13 Procedure for Submission of Online Bids on CPP Portal: The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

1.14 Registration: The Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrolment" on the CPP Portal which is free of charge. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

1.15 The Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

1.16 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.

1.17 A bidder should register only one valid DSC. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others, which may lead to misuse. The Bidder

then login to the site in a secured manner by entering their user ID/password and the password of the DSC/e-Token.

1.18 Searching for tender documents: There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

1.19 Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/e-mail in case there is any corrigendum issued in the tender document.

1.20 The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

1.21 Preparation of bids: The Bidder should take into account any corrigendum published on the tender document before submitting their bids. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

1.22 The Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option, which helps in reducing size of the scanned document.

1.23 To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

1.24 Submission of bids:

1.24.1 Bidder should login to the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission date & time. Bidder will be responsible for any delay due to other issues.

- 1.24.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 1.24.3 Bidder has to select the payment option as “offline” to pay the tender fee/EMD as applicable and enter details of the financial instruments.
- 1.24.4 Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/ given in person to the concerned official, on/before the last date & time of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copies and the data entered during bid submission time. Otherwise, the uploaded bid will be rejected.
- 1.24.5 Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the Financial Bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 1.24.6 The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 1.24.7 All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further, this key is subjected to asymmetric encryption using buyers/bid openers’ public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 1.24.8 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 1.24.9 Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of bid submission with all other relevant details.
- 1.24.10 The bid summary has to be printed and kept as an acknowledgement of the submission

of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

1.24.11 Assistance to bidders:

a. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

b. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 180030702232.

SECTION - II

CONDITIONS OF TENDER FOR SUPPLY, INSTALLATION AND COMMISSIONING OF NEW LIFT AT REHABILITATION COUNCIL OF INDIA BY REPLACING OLD LIFT ON BUYBACK POLICY

1. The actual manufacturers or their authorized dealer should only quote. Subletting and assigning of contracts to any other firm/ person is prohibited.
2. Tender will not be accepted, if GST NUMBER of supplier is not indicated in the offer.
3. Each tender has two parts viz., Technical bid and Financial bid.

3.1 Technical Bid in COVER – A

The following documents and certificates should be enclosed in Cover-A along with the Technical bid.

1.	Check List – A: Check List “ A” along with details called for therein .
2.	Earnest Money Deposit and cost of tender document
3.	If the tender is a manufacturer, duly attested photocopy of industrial license.
4.	If tenderer is a dealer, authorization letter in original obtained from the manufacturer
5.	Documentary evidence for the constitution of the firm with details of the name address, telephone number, fax No. e- mail address of the firm.
6.	Authorization for a senior responsible Officer of the company to transact business.
7.	Declaration Form in Annexure-I
8.	List of customers using the lifts with documentary evidences for the supplies made
9.	Instrument operation manual with technical specifications of the item.
10.	Technical specifications for the item quoted in compliance with RCI specifications along with documentary evidences in Annexure-II.
11.	List of address of service centres in Delhi /NCR
12.	The tender schedule containing pages 1 to 9 duly signed by the tenderer
13.	Copy of Audited Annual Accounts for Last 3 years.
14.	Documentary evidence of experience of similar works during last five years. The firm must have completed at least one work of same capacity during last five years.

3.2. The above documents should be submitted in “ Cover-A” , addressed to the Member Secretary, Rehabilitation Council of India, New Delhi and super scribed as TENDER NO. 5-46(1)/2010-RCI. “TECHNICAL BID FOR SUPPLY, INSTALLATION AND COMMISSIONING OF NEW LIFT AT REHABILITATION COUNCIL OF INDIA BY REPLACING OLD LIFT ON BUYBACK POLICY.

3.3. The tenderer shall demonstrate their product with accessories as quoted for, on the date that will be intimated separately, at their expenses.

3.4. Financial Bid in COVER – B. The following documents should be enclosed along with the FINANCIAL BID IN COVER-B.

a. Checklist- B

b. Annexure III of the tender duly filled giving the rates breakup details of the cost of each item quoted.

c. Annexure IV Special conditions of the tender duly signed by the tenders.

NOTE:

1) The price for indigenous items tendered should be in Rupees and should include all taxes/duties and for free delivery to the places noted in the schedule. If any taxes are chargeable extra, the rate of taxes should be specified. Sales tax declaration form, if any, required should be specifically mentioned with time limit for furnishing such declaration.

2) Rates should not be altered. Quotations shall always be both in figures and words. In case of difference between the price in figure and words, the price quoted in words shall hold firm.

3) The prices should be firm and should not be subject to any variation clauses.

4) The Council is not eligible to issue for 'C' (or) 'D' Form.

The "Cover B" should also be addressed to the Member Secretary, Rehabilitation Council of India, New Delhi and super scribed as "FINANCIAL BID FOR SUPPLY, INSTALLATION AND COMMISSIONING OF NEW LIFT AT REHABILITATION COUNCIL OF INDIA BY REPLACING OLD LIFT ON BUYBACK POLICY", Tender No. 5-46(1)/2010-RCI.

3.5. Technical Bid in Cover-A will be opened at Rehabilitation Council of India, New Delhi in the presence of the tenderers/or their authorized representative of the companies who choose to be present. Financial Bid in Cover B of those companies which satisfy the tender conditions and technical specifications of the Council will alone be opened at a later date. The date of opening of Financial Bid will be intimated separately.

4. The tenderer shall submit Check list – A in cover A and Check list – B in Cover B with page numbers of the document enclosed.

5. It shall be the responsibility of the tenderer for any shortages/damages at the time of receipt of the tender.

6. All columns of the tender form should be duly, properly and exhaustively filled in. The signature on the quotations shall be deemed to be of the authorized signatory. The words " NOT QUOTED" should be written against any or all the items in the schedule for which a Tenderer does not wish to tender, conditional offers and counter offers are liable to be ignored and/or rejected. All the pages shall be sequentially numbered and the page number of the relevant document should be mentioned in the checklist A & B.

7. Corrections in the Tender shall be authenticated by the Tenderer.

8. **WARRANTY:** The supplier or the Indian representative should give the performance warranty for the complete system for 2 years from the date of satisfactory installation and service back up including commitment for the availability of spares of the system for a minimum period of 10 years from the date of installation. Also in the case of the instrument/equipment going out of production, at least 2 years advance notice should be given to enable one time supply of spares. The contractor must take into account the manufacture's statement.

9. DELIVERY: Supply should be strictly made as per delivery schedule issued with the purchase order. All supplies are to be completed within the time specified in the purchase order, failing which RCI reserves the right to cancel or modify orders if it is seen that the progress of the supplies are not satisfactory.

10. Member Secretary, Rehabilitation Council of India, New Delhi, reserves the right of accepting or rejecting all or any of the tenders without assigning any reasons thereof for the same and or to split up the tender as it may deem fit and/or also to finalise the tender after negotiations and also increase or decrease the tendered quantity. Repeat orders will also be placed on them after watching the performance if considered necessary.

11. The tenderers must state, while sending their tenders, that they understand and accept this tender enquiry conditions and without such acceptance, the tender will not be considered.

12. The tenderers should mention the brand and the manufacturer's details in the tender and provide service manual along with supply of instruments.

13. The tenderers shall arrange for security for protecting the item from loss or damage during transit. In case of damages, the tenderer should replace the damages during transit by good ones and at destination without any extra cost.

14. Goods not conforming to specification and found to be defective or damaged in transit will be returned by the Council. The replacement should be made within a reasonable time on receipt of rejected goods.

15. Any other conditions which might have been quoted by the seller and in contravention to the terms prescribed in the tender instruction will not be accepted.

16. The conditions mentioned herein will form part and parcel of the agreement.

17. The tender schedule should be filled in without any omission and submitted or otherwise the offer will be liable for rejection.

18. The supplying firms should clearly understand that time is the essence of the contract and no extension of time for the delivery will be entertained, under any circumstances. Therefore, the delivery of the goods specified in the purchase order should be made within the time limit prescribed. Where the tenderer supplies or despatches the items beyond the delivery period, specified in the Purchase Order, the Council will have no obligation to accept the goods. If accepted, Council has the right to recover pre-estimated liquidated damages at the rate of 10% p.a. of the value of goods delayed for each day to the delay thereof, without prejudice to any other relief or compensation due to the purchase order or under any other conditions of the contract. The delivery that can be offered from ready stock should be noted for each item in the schedule.

19. All disputes are subjected to the jurisdiction of New Delhi only.

20. Rehabilitation Council of India, New Delhi will not accept any responsibility for any postal delay involved in the transmission and receipt of tender documents.

21. The tenderers are advised to visit the site to understand the various systems/services

installed/equipped.

22. SECURITY DEPOSIT: Security Deposit equivalent to 10% of the value of the supply order should be furnished in the form of Demand Draft drawn in favour of Member Secretary, Rehabilitation Council of India, New Delhi within 15 days from the date of receipt of the supply order. Security deposit in any other form will not be accepted.

23. AGREEMENT:

The successful tenderer shall execute an Agreement on a 100/- (Rupees One hundred only) non-judicial stamp paper with the Member Secretary, Rehabilitation Council of India, New Delhi within 15 days from the date of the receipt of the supply order. The specimen form of the agreement will be supplied by Member Secretary, Rehabilitation Council of India, New Delhi

24. The Security Deposit remitted by the successful tenderer will be returned only after completion of warranty period and upon complete fulfilment of the tender to the entire satisfaction of the Member Secretary, Rehabilitation Council of India, New Delhi

25. The Declaration Form in Annexure-I must be signed by the tenderer and must be enclosed along with the tender. Tenders received without the declaration form shall not be considered.

26. The acceptance / non acceptance of tender shall be communicated to the tenderers in writing.

27. PENALTY CLAUSES: If the successful tenderer fails to execute the said Agreement and/or fails to remit the required security within the time specified or withdraws his tender after the intimation of the acceptance of his tender or owing to any other reasons, he is unable to undertake the contract, his contract will be cancelled and the Earnest Money Deposit made by him along with his tender shall stand forfeited to the Member Secretary, Rehabilitation Council of India, New Delhi and he will also be liable for all damages sustained by Member Secretary, Rehabilitation Council of India, New Delhi by reasons of such breach including the liability to pay any differences between the prices accepted by him and those ultimately paid for the services concerned. The damages assessed by the Member Secretary, Rehabilitation Council of India, New Delhi will be final in this matter.

SECTION - III

TECHNICAL BID TO BE ENCLOSED IN

COVER – A

(To be enclosed alongwith technical bid in Cover – A)

Check List – A (Technical bid)

S.No.	Particulars	Page No.	YES	NO
1.	Earnest Money Deposit (Rs. 95,000/-) and Tender Fee (Rs.1000/-)			
2.	If the tender is a manufacturer, duly attested photocopy of industrial license.			
3.	If tenderer is a dealer, Authorization letter in original obtained from the manufacturer.			
4.	Documentary evidence for the constitution of the firm with details of the name address, telephone number, fax No. & email of the firm.			
5.	Authorization for senior responsible officer of the company to transact business.			
6.	Declaration Form in Annexure – I			
7.	List of customers using the lifts with documentary evidences for the supplies made in last five years.			
8.	Instrument operation manual with technical specifications of the item.			
9.	Technical specifications for the item quoted in compliances with RCI specifications along with documentary evidences in Annexure-II			

10.	List of address of Service centers in Delhi/NCR			
11.	The tender schedule containing pages 1 to 9 duly signed by the tenderer.			
12.	Copy of Audited Annual Accounts for Last 3 years.			

Signature with Seal

(To be enclosed in Cover - A)

ANNEXURE – I

DECLARATION FORM

I / We having our office at
.....

..... declare that I / We have carefully read all the conditions of the tender floated for **Supply and Installation of One new lift at Rehabilitation Council of India, New Delhi by replacing the old lift on buyback policy** and abide by all the conditions set forth therein.

Place:

Signature with Seal

Date :

Address:

ANNEXURE - II

**TECHNICAL SPECIFICATION FOR SUPPLY, INSTALLATION AND COMMISSIONING OF NEW LIFT AT
REHABILITATION COUNCIL OF INDIA BY REPLACING OLD LIFT ON BUYBACK POLICY**

ANNEXURE- II**TECHNICAL SPECIFICATION- A**

BASIC ELEVATOR DATA	
Elevator Type	Passenger
Product	Monospace
No. of Unit	1 (One)
Load & Capacity	884 Kg or 13 Persons
Speed	1 Meter / Second.
Stops & Openings	4 stops & 4 openings, single entrance car
Travel height	10.14 M
Elevator Grouping	Simplex
Well Dimension	2260 mm width & 1800 mm depth
Head Room Height	4630 mm
Pit Height	1500 mm
Car dimensions	1600 mm wide x 1350 mm deep x 2200 mm height
Door dimensions	900 mm wide x 2000 mm height
Door type	Two-panel centre opening Plain panel
FINISHES	
Car design	Stainless steel
Car panel finish	Stainless steel
Handrail	Round bend Handrail Stainless steel at Rear wall
Ceiling & Lighting	Integrated Roof HCT5 Stainless steel Honeycomb lighting Fluorosent
Flooring	20 mm (stone)
Car door finish	Stainless steel
Landing door finish	
Floor number	Landing Door Material
1-4	Stainless steel
Car Operating Panel	1 Full Height Stainless steel Face Plate Square surface mounted Buttons with Braille KDS90
Landing Signalization	Stainless steel 7 segment display Surface mounted with Braille KDS90
FEATURES	
Standard	Car Emergency Light Fireman Drive Curtain of light 169 Beams Automatic closed doors Emergency Rescue Device 3 Way Dedicated Intercom Attendant Service Lift Announcer Honeycomb lighting Fluorosent
SPECIAL FEATURES	As per enclosure - I

ENCLOSURE – I

Special Features for Technical Specification:

- Lift Shaft White washing to be done.
- Bulkhead fittings with 3-pin socket & on-off switch should be provided
- Safe Lockable storeroom of approx. 40 sq. Meters. For exclusive elevator materials (each elevator), well protected from water entry/seepage, in the ground/first floor & close to the shaft
- Load Hook to be provided in the machine room
- 3-phase (32 Amps with MCB) power supply should be available in the machine room
- Single phase (5 Amps) power supply – One for shaft lighting & one for lift car (fan, light) should be available
- 5 Amps 3 pin-socket in the machine room for the inverter to be provided
- Electrical Panel Board to be provided in the machine room
- Exhaust fan to be provided in the machine room
- Double Earthing in the lift shaft with bus bar in the machine room to be provided
- Entrance Safety barricades to be provided at all floors
- Automatic Rescue Device to rescue the trapped passenger inside and to facilitate the landing of the lift to the nearest floor at the time of power failure. This shall consist of suitable type battery system with charger inverter, under voltage protection system etc, complete with all accessories. Fireman Rescue Device (FRD)
- Over speed governor, phase failure and phase reversal relay, alarm bell, T Guide brackets for car and counter weight, rubber padding under winding unit, Gearless Motor of adequate capacity, electromagnetic brake with compression springs, car safety gears, buffer, mechanical car door locks, emergency key, side supporting angles, motor over load protection devices, final limit switch, main suspension steel round ropes, counter weights, lifting joint joist for mounting the machineries.
- Minor builder work related to elevator installation at pit, hoist way, landing and machine room
- Dismantling the old lifts
- Scaffolding
- Gas cutting the old brackets
- Electrical works i.e Hoist way lightings, plug points and MCB"s at machine room for three phase and single phase power supply
- Entrance granite wall to be retained and no modification is allowed.
- Lift License from electrical authority
- List of items to be retained of existing lift. Any modification in existing lift well etc to be done by the bidder must mention in their technical bid.
- The technical specifications mentioned by RCI are for reference only. The bidder may specify their specifications as per site condition.
- The bidders are requested to furnish AMC charges for next 5 years after completion of warranty.

SECTION - III

FINANCIAL BID TO BE ENCLOSED IN COVER-B

(To be enclosed in **Cover - B**)

CHECKLIST - B

	Page No.	YES	NO
1 Annexure – III (Financial Bid)	<input type="text"/>	<input type="text"/>	<input type="text"/>
2 Annexure – IV (Special conditions of the tender)	<input type="text"/>	<input type="text"/>	<input type="text"/>

Signature with Seal

(To be enclosed in **Cover - B**)

ANNEXURE - III

Financial Bid

Schedule for supply, installation and commissioning of new lift at Rehabilitation Council of India by replacing old lift on buyback policy

1.	Description of the Work :	Supply, Installation and commissioning of one new lift with associated 3 Components, design Engineering, Fabrication, Erection, Testing and Commissioning in RCI, New Delhi by replacing the old lift on Buyback policy by Dismantling of Existing old Lift (one) of 13 Persons Capacity.
2.	Quantity required :	One
3.	Brand/Make for which quoted :	KONE/JOHNSON/OTIS/ Schindler
4.	Technical Specification :	Enclosed in Cover - A. (Annexure - II)

5. PRICE SCHEDULE

Sl.No.	Elevator Description	Qty.	Rate in Rupees (Words & In figure)	Total Amount
1	Price for Elevator as per Technical Specification-A mentioned in Technical bid shall be inclusive of all Taxes/Duties	1		
2	AMC charges for 5 years after completion of warranty period			
3	Less: Buy Back credit for taking back the old elevator (one)	Lumpsum		
	Total Cost			

(Rupees)

Place:

Signature with Seal

Date:

Address.

ANNEXURE – IV

SPECIAL CONDITIONS OF TENDER

1. PRICE/INSTALLATION/ COMMISSIONING: The Price quoted shall be inclusive of all Taxes/Duties and the price should be firm till the completion of work. Further, materials should be delivered at free of cost at the locations indicated by Rehabilitation Council of India. The system shall be installed and brought into complete operation, at a chosen location and to the complete satisfaction, without any additional charges whatsoever.

2. PAYMENT TERMS: 100% against successful installation of the lift and after production of CEIG & Safety certificate as per Lift Act.

3. WARRANTY:

(i) Comprehensive warranty for a minimum period of 2 years shall be given from the date of commissioning and necessary minimum spares must be handed over.

(ii) Service back up including commitment for the availability of the spares of the equipment for a minimum period of 10 years from the date of installation should be ensured. Also in case of equipment going out of production, at least 2 years advance notice should be given to enable, one time supply of spares.

(ii) The warranty should cover replacement of defective parts, lubricating the parts, during the warranty period. Transport charges for taking the defective materials to the company/ factory and bringing them back to the site should be to the account of the Contractor.

4. FREE SERVICING: The lift should be thoroughly serviced regularly every month during the Guarantee period 24 months. Breakdown, calls should be attended to immediately free of charge during/the Guarantee period. The tenderer capable in ensuring required after sales services must be started. Full fledged service station be located in the city of nearby.

5. DELIVERY & COMPLETION: The equipment should be supplied and entire work should be completed within 180 days from the date of confirmed order in phased manner. Failing which penalty will be imposed at the rate of Rs.100 per day subject to a maximum of 5% of total value of work done.

6. DELAY: Any delay in installing and commissioning the equipment shall be the responsibility of the suppliers.

7. TENDER PRICE VALIDITY The rates quoted in the tender shall be valid for a minimum period of 90 days from the date of opening of the technical bid, provided that sum total of all extension shall ordinarily not exceed 180 days (one hundred and eighty days only).

8. TRAINING Demonstration and Training should be provided to the staff of RCI engaged in the Operation and Maintenance of the Instrument at the place of delivery at free of cost.

9. DAMAGE: Any damage or disfigure caused by the firm to the building during the execution of work should be made good at the firm's cost.

10. ARBITRATION: The Arbitrator will be fixed mutually at later date, if any dispute arises.

11. LIFT LICENCE: Preparation of drawing, Payment of charges to CEIG and insurance policies and obtaining CEIG Safety certificate as per lift act should be done by the firm.

Place:

Signature with seal

Date:

Address