

F.No. 5-14/2019-RCI
Rehabilitation Council of India
(A Statutory Body of Ministry of Social Justice & Empowerment,
Department of Empowerment of Persons with Disabilities (Divyangjan)

B-22, Qutab Institutional Area,
New Delhi-110016


Dated: 17 May, 2020

OFFICE MEMORANDUM

Subject: Preventive measures to be taken to contain the spread of Novel Coronavirus (COVID-19) -reg.

In continuation to this Council's OM No. 5-14/2019-RCI dated 18 April, 2020 and 5-77/2019-RCI dated 29 April, 2020 respectively, following instructions/advisories are being issued for strict compliance by the officers & staff of RCI:

- (i) They must wear face masks all the time and maintain the hygiene, cleanliness and social distancing protocols.
- (ii) They shall enter into the RCI building only after thermal screening of their temperature & showing the status of the 'Aarogyasetu' App to the Security Guard, Main Gate, RCI.
- (iii) Carrying huge bags/heavy items into RCI building is restricted until further orders. They are advised to carry their lunch/water bottle in a neat and clean cotton bag.
- (iv) Noting/drafting and all other correspondence shall be made through e-mode only i.e. by Mail/Whatsapp etc. Avoid bringing files/matter in hard copies to the Competent Authority, unless extreme emergency or important matter, if any.
- (v) Instructions issued to the MTS/Safaikaramcharis vide RCI O.M. dated 18 April, 2020 (Annexure- C) are not being obeyed by them. They are once again directed to strictly comply with the said O.M. and assist the authority to fight against spread of Novel Coronavirus (COVID-19).


(Dr. Subodh Kumar)
Member Secretary

To

- (i) All officers & staff of RCI
- (ii) Notice Board
- (iii) RCI website