



Rehabilitation Council of India
B-22, Qutab Institutional Area
New Delhi - 110016



SUBJECT: INVITATION OF QUOTATION FOR SANITISATION OF RCI – REG.

The Rehabilitation Council of India (RCI) is a Statutory Body of Ministry of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities, Government of India located at B-22, Qutab Institutional Area, New Delhi - 110016.

Scope

With an aim to contain and protect the officers & staff of the Council including visitors & general population from the spread of COVID-19, the Rehabilitation Council of India **invites quotations from Indian companies and enterprises having expertise and experience in commercial sanitisation by using the specified chemicals for sanitisation of the RCI office complex (having 5 floors approx. 15000 sq. Ft.)** mentioned above. The quotations received in RCI must include following details:

- (i) Service schedule (one, two, three or more services in a month) and respective cost in INR.
- (ii) Use of Spray Machinery & Chemicals for cleaning Guard booth, main entrance, floors, Toilets, elevator buttons, handrails, intercom systems, equipments like telephone, printers/scanners, and other office machines. Frequently touched areas like tapetops, chair handles, pens, diary, files, keyboard, mouse, mouse board etc. should also be cleaned.
- (iii) If contact surface is visibly dirty, it should be cleaned with soap and water prior to disinfection.
- (iv) Prior to cleaning, the worker should wear disposable rubber boots, gloves (heavy duty), and a triple layer mask.

Process of Evaluation

The submitted proposals will be evaluated on the basis of scientific/technical, commercial and financials merits. Final decision of the Competent Authority (RCI) shall be binding to the firms/agencies.

How to Apply

Quotations may be submitted on or before 15 April, 2020 by e-mail on rci-depwd@gov.in duly mentioning all the required details and shall be addressed to:

**The Member Secretary
Rehabilitation Council of India
B-22, Qutab Institutional Area
New Delhi - 110016**