

1. Name and Address (in Block Letter) :
2. Date of Birth (in Christian Era) :
3. Date of retirement (Under Central/ State Govt. Rules) :
4. Educational Qualification :
5. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

Please affix your passport size photograph

		Qualifications/Experience required	Qualifications/Experience Possessed by the Applicant
Essential	1		
	2		
	3		
Desired	1		
	2		

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post: Yes/No

7. Details of Employment, in chronological order starting with the latest. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Organization	Post held/Designation	From	To	Scale of Pay with GP, if any and the Basic Pay	Nature of duties (in details)

8. Nature of present employment i.e. Ad-hoc or Temporary or Permanent.
9. In case the present employment is held on deputation/ contract basis, please state-
- The date of initial appointment
 - Period of appointment on deputation/ contract.
 - Name of the parent office/organization to which you belong
10. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)-
- Central Govt.
 - State Govt.
 - Autonomous Organization
 - Government Undertaking
 - Universities
 - Others
11. Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Total emoluments per month now drawn.
14. Additional information, if any, which you would like to mention in support of your suitability for the post.
(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement).
(NOTE. – Enclose a separate sheet, if the space is insufficient).
15. Please state whether your are applying for deputation (ISTC)/Absorption/Re-employment basis.
16. Whether belong to SC/ST/PH/OBC

17. Remarks [The candidates may indicate information with regard to (i) Research publication and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professionals bodies/ institutions/ Societies and (iv) any other information.]

(Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the Vacancy circular/advertisement and I am well aware that the curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Date -----

Address

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The following certificate/documents must be furnished by the employer in case of candidate working in Govt./State Govt./PSU/Autonomous/Statutory bodies etc applying for the posts otherwise the application will not be considered.

It is certified that particulars furnished by the (Name of the candidate) _____, R/o _____, presently working with this Dept/Organization as _____ since _____ are correct and no disciplinary case is either, pending and contemplated against the officer and no penalty, major or minor, was imposed on him/her during the last 10 years and his/her integrity is beyond doubt.

The photocopies of the ACRs/APARs for the last 5 years (duly attested) are enclosed.

Place: Signature _____

Dates: Head of Department (with seal) _____