

Rehabilitation Council of India
(A Statutory Body of Ministry of Social Justice &
Empowerment, Department of Empowerment of
Persons with Disabilities, Govt. of India)
B-22, Qutab Institutional Area, New Delhi – 110016

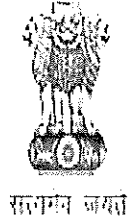


Applications are invited from the eligible candidates for the following temporary posts to be filled purely on contractual basis in various Projects of the Rehabilitation Council of India.

Sl. No.	Name of Post	Number. of Post(s)	Consolidated Remuneration
1	Controller of Examination	01	Rs.60,000/-
2	Deputy Controller of Examination	01	Rs.50,000/-
3	Consultant (Education)	02	Rs.40,000/-
4	Consultant (Administration)	01	Rs.30,000-35,000/-
5	Consultant (Legal)	01	Rs.30,000/-
6	Section Officer	01	Rs.35,000/-
7	Programme Officer	02	Rs.30,000-35,000/-
8	Assistant Programme Officer	02	Rs.22,000-27,000/-
9	Stenographer	02	Rs.25,000/-
10	Assistant	01	Rs.20,000-25,000/-

Applications in the prescribed proforma alongwith copies of all relevant certificates must reach to Member Secretary, Rehabilitation Council of India, B-22, Qutub Institutional Area, New Delhi – 110016 within 30 days from the date of publication of the advertisement in the newspapers. For details regarding eligibility criteria, remuneration, age, etc. and application proforma, log on to RCI website: www.rehabcouncil.nic.in.

Member Secretary, RCI



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Applications are invited from the eligible candidates for the following temporary posts to be filled purely on contractual basis in various Projects of the Rehabilitation Council of India. Details of the posts, monthly remuneration, eligibility criteria, age, etc. are given below:

1. Controller of Examination – No. of post – 01, Consolidated Monthly Remuneration – Rs. 60,000/- p.m.)

Educational Qualification & Experience

- (i) Master's degree with at least 55% of the marks from a recognized University/ Institute in any discipline; **and**
- (ii) 03 years experience as Deputy Controller of Examination **or** 05 years experience as Assistant Controller of Examination in Administration & conducting Examinations in Universities/Institutes with knowledge of rules and procedure of conducting examinations.
- (iii) Must be computer savvy.

Desirable: Excellent noting/drafting.

Age : 55 Years

2. Deputy Controller of Examination – No. of post – 01, Consolidated Monthly Remuneration – Rs. 50,000/- p.m.)

Educational Qualification & Experience

- (i) Master's degree with at least 55% of the marks from a recognized University/ Institute in any discipline; **and**
- (ii) 05 years experience as Assistant Controller of Examination in Administration & conducting Examinations in Universities/Institutes with knowledge of rules and procedure of conducting examinations.
- (iii) Must be computer savvy.

Desirable: Excellent noting/drafting.

Age : 50 Years

3. Consultant (Education) – No. of post – 02, Consolidated Monthly Remuneration – Rs. 40,000/-p.m.)

Educational Qualification & Experience:

- (i) Master's Degree in Rehabilitation Science/Social Sciences/Psychology/Applied Psychology/MBA from a recognized University/Institute with a good academic record; and
- (ii) Minimum 05 years experience in the area of Special Education/Disability Rehabilitation/relevant field
- (iii) Must be computer savvy.

Desirable: Excellent noting/drafting.

Age : 50 Years

4. Consultant (Administration) – No. of post – 01, Consolidated Monthly Remuneration – Rs. 30,000-35,000/-p.m.)

Educational Qualification & Experience:

- (i) Master's Degree from a recognized University/Institute in any discipline with a good academic record; and
- (ii) 10 years experience in Administration/Establishment/Legal/Procurement/ Planning & Policy formulation/implementation of Govt. schemes in the Central/ State Govt./PSUs/Universities/National Institutes/ Autonomous/ Statutory Organizations in the rank of Under Secretary to the Government of India or equivalent.
- (iii) Must be computer savvy.

Desirable:

- (i) Diploma in Personnel Management/Human Resources or equivalent from a recognized University/institute.
- (ii) Excellent noting/drafting.

Age : 50 Years (In case of retired Government officers, maximum age limit shall be 65 years)

5. Consultant (Legal) – No. of post – 01, Consolidated Monthly Remuneration – Rs. 30,000/-p.m.)

Educational Qualification & Experience:

- (i) L.L.B from a recognized University
- (ii) 05 years experience as Legal Practitioner or as legal work in any Court/Forum or with any other establishment.
- (iii) Registered with the Bar Council of India.

Desirable:

- (iv) Computer savvy.
- (v) Excellent noting/drafting.

Age : 35 Years (In case of retired Government officers, maximum age limit shall be 65 years)

6. Section Officer – No. of post – 01, Consolidated Monthly Remuneration – Rs. 35,000/-p.m.)

Educational Qualification & Experience:

- (i) Bachelor's Degree from a recognized University/Institute in any discipline with a good academic record; and
- (ii) 03 years experience in Administration/Establishment/Examination work in the Central/State Govt./PSUs/Universities/National Institutes/ Autonomous/Statutory Organizations
- (iii) Must be computer savvy.

Desirable: Excellent noting/drafting.

Age : 35 Years (In case of retired Government officers, maximum age limit shall be 65 years)

7. Programme Officer – No. of post – 02, Consolidated Monthly Remuneration – Rs. 30,000-35,000/-p.m.)

Educational Qualification & Experience:

- (i) Master's Degree in Rehabilitation Science/Social Sciences/Psychology/Applied Psychology/MBA from a recognized University/Institute with a good academic record; and
- (ii) Minimum 02 years post qualification experience in the area of Special Education/ Disability Rehabilitation/relevant field
- (iii) Must be computer savvy.

Desirable: Registered with RCI or be eligible for registration in RCI

Age : 40 Years

8. Assistant Programme Officer – No. of post – 02, Consolidated Monthly Remuneration – Rs. 22,000-27,000/-p.m.)

Educational Qualification & Experience:

- (i) Master's Degree in Rehabilitation Science/Social Sciences/Psychology/Applied Psychology/MBA from a recognized University/Institute with a good academic record; and
- (ii) Minimum 01 years post qualification experience in the area of Special Education/ Rehabilitation/relevant field
- (iii) Must be computer savvy.

Desirable: Registered with RCI or be eligible for registration in RCI

Age : 35 Years

9 Stenographer - No. of post – 02, Consolidated Monthly Remuneration – Rs.25,000/-p.m.)

Educational Qualification & Experience:

- (i) Bachelor's Degree from a recognized University/Institute in any discipline with a good academic record; and
- (ii) Minimum 03 years post qualification experience in the relevant field in the Central/State Govt./PSUs/ Universities/National Institutes/Autonomous/Statutory Organizations.
- (iii) The candidates must have a Shorthand speed of 100 word per minute (w.p.m) (English)/80 w.p.m. (Hindi).
- (iv) Must be computer savvy with a good knowledge of computer applications.

Age : 30 Years

10. Assistant – No. of post – 01, Consolidated Monthly Remuneration – Rs. 22,000/-p.m.)

Educational Qualification & Experience:

- (i) Bachelor's Degree from a recognized University/Institute in any discipline with a good academic record; and
- (ii) 03 years experience in Administration/Establishment/Accounts work in the Central/State Govt./PSUs/ Universities/National Institutes/Autonomous/Statutory Organizations.
- (iii) Must be computer savvy.

Desirable: Excellent noting/drafting.

Age : 30 Years (In case of retired Government officers, maximum age limit shall be 65 years)

General Conditions:

1. The contractual engagements are purely temporary under the project. The engagement will be initially for a period of six months/one year, extendable from time to time depending upon the performance and co-terminus with the project.
2. The person engaged under the Project shall have no claim either implicit or explicit, for his/her absorption or regularization in RCI.
3. The number of posts may increase or decrease.
4. The Council reserves the right to cancel or withdraw any or all the posts without assigning any reason.
5. Candidates desirous of applying for more than one post should send separate application for each post applied.
6. The Council may conduct written test / skill test, wherever required.
7. The terms of services for retired person (s) shall be as per the extant rules under the Govt. of India.
8. Applications in the prescribed proforma alongwith self attested copies of age, educational & professional qualifications, experience etc. must reach to Member Secretary, Rehabilitation Council of India, B-22, Qutab Institutional Area, New Delhi – 110016 within 30 days from the date of publication of advertisement in the newspapers.

Member Secretary, RCI

REHABILITATION COUNCIL OF INDIA

(A Statutory Body of Ministry of Social Justice & Empowerment,
Department of Empowerment of Persons with Disabilities, Govt. Of India)
B-22, Qutab Institutional Area, New Delhi-110016,

APPLICATION PERFORMA

Affix a recent
passport size
photograph
and sign
across

1. Post Applied for : _____
2. Name of the Applicant : _____
3. Date of Birth : _____
4. Father's / Husband's Name : _____
5. Address for Correspondence : _____

6. Contact No. : _____
7. Email ID (if any) : _____
8. Education & Professional Qualification (from SSC/Equivalent onwards)

Exam Passed	Board/ University	Year of Passing	Subjects	Percentage of marks	Division

9. Proficiency in Computer/IT, if any: _____
(Please specify the level of accomplishment)

10. Details of Experience / employment, in chronological order starting with the latest.
Enclose a separate sheet, if the space below is insufficient.

Name of the Organization	Post held / Designation	From	To	Pay scale/Salary drawn p.m. (in Rs.)	Nature of duties

11. Whether belong to SC/ST/OBC/PH: _____

12. Additional information if any, : _____
with regard to your suitability for the post (Enclose a separate sheet, if required).

DECLARATION

I solemnly declare that the above particulars are true and correct to the best of my knowledge and belief. I also understand that my candidature to the post applied for is liable to be cancelled, if any of the above information is found to be false or incorrect.

Place: _____

Date: _____

(Signature of the Applicant)